

# KRESIE & PENZLER, PA

An Equal Opportunity Employer

## Application for Employment

**Please read before completing this application:**

It is the policy of KRESIE & PENZLER, PA to provide equal opportunity to all qualified persons without regard to citizenship, race, color, creed, religion, sex, age, sexual orientation, national origin, disability or handicap, or veteran status.

This application will be given every consideration, but its receipt does not imply that there are any positions open, or that an applicant will be employed. Only applicants meeting the minimum requirements for a position as determined by KRESIE & PENZLER, PA will be considered for employment. Should more than one qualified person make application, KRESIE & PENZLER, PA reserves the right to select the applicant, in its opinion, with the best qualifications.

Name: \_\_\_\_\_  
Last First Middle

Present Address: \_\_\_\_\_  
Number Street

City State Zip

How long have you lived at this address? \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Position Applied For: \_\_\_\_\_ Full Time: \_\_\_ Part Time: \_\_\_

Are you able to perform all the job-related functions of the job? Yes \_\_\_ No \_\_\_

If no, please describe: \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

(Conviction of such a crime does not constitute an absolute bar to employment)

Name and phone number of person to notify in case of emergency:  
\_\_\_\_\_

## Education

School	Name & Address of School	Highest Grade Completed	Course of Study	Diploma or Degree
High School				
College				
Other (specify)				

### For Administrative Personnel Only:

Word Processing _____	Email _____	Internet _____	Spreadsheet _____
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### For Professional Personnel Only:

Licensed As: _____
State _____ Current License No: _____
State _____ Current License No: _____
Have any license privileges been suspended or revoked? _____
If so, why and where? _____

## Employment Record

Starting with present or most recent, list all previous employers: Include self-employment, summer, part-time jobs and any period of unemployment. If you need more space, please continue on a separate sheet. Please indicate any change of name or assumed name used in work experiences. Any gaps in information will cause this to be rejected as an incomplete application.

**1.**

Name and Address of Company _____ _____ _____ Phone: _____ Ending Salary: \$ _____	Employed from: _____ to _____ Position held: _____ Name of Supervisor: _____ Description of duties: _____ _____
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**2.**

Name and Address of Company _____ _____ _____ Phone: _____ Ending Salary: \$ _____	Employed from: _____ to _____ Position held: _____ Name of Supervisor: _____ Description of duties: _____ _____
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**3.**

Name and Address of Company _____ _____ _____ Phone: _____ Ending Salary: \$ _____	Employed from: _____ to _____ Position held: _____ Name of Supervisor: _____ Description of duties: _____ _____
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**4.**

Name and Address of Company _____ _____ _____ Phone: _____ Ending Salary: \$ _____	Employed from: _____ to _____ Position held: _____ Name of Supervisor: _____ Description of duties: _____ _____
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If you are now employed, may we contact your employer? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you previously worked for KRESIE & PENZLER, PA? \_\_\_\_\_

If so, when? \_\_\_\_\_

If presently employed, why do you desire to change your position? \_\_\_\_\_

**Personal References**

Names of three persons, not relatives, who may be contacted at the present time:

Name	Address	Telephone	Occupation

I authorize investigation of all statements contained in this application (if I am considered for employment) and hereby authorize previous employers, personal references named, or any other person or persons to whom the company may refer, to give any and all information regarding my background if requested. I authorize KRESIE & PENZLER, PA to obtain information regarding my professional licensure, professional society memberships, medical malpractice payment history, and clinical privileges from any organization or agency that may hold such information, including, but not limited to, the state licensure board and the National Practitioner Data Bank.

In the event of my employment to a position at KRESIE & PENZLER, PA, I will comply with all rules and regulations as set forth in KRESIE & PENZLER, PA policy manual or other communications distributed to all employees. I authorize KRESIE & PENZLER, PA to supply my employment record in whole or in part to only those agencies having legal and proper interest. Also, in the event of my employment by KRESIE & PENZLER, PA, I grant permission to use my photograph in connection with its advertising and public relations programs.

I hereby certify that I have read all of the above statements and understand the same and that all statements made by me are true and accurate to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand that any false statements or material omissions may be grounds for refusal to hire, or for immediate dismissal. I certify that I am at least 18 years old and am legally authorized to work in the United States.

Additionally, I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between KRESIE & PENZLER, PA and myself for either employment or the providing of any benefit. I further understand that if I am employed by KRESIE & PENZLER, PA, that my employment will be for no definite term (at-will) and that I, or KRESIE & PENZLER, PA, will have the right to terminate the employment relationship at any time, with or without cause. I also understand that this status can only be altered by a written contract of employment which is specific to all material terms and is signed by me and KRESIE & PENZLER, PA.

I acknowledge that no promises regarding employment have been made to me, and that no promise or guarantee is binding upon KRESIE & PENZLER, PA unless made in a written contract as described above.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date